GGN: 4049929188945 Registration number of producer/ producer group (from CB): SGS IN NZ09 2828

GLOBALG.A.P. RISK ASSESSMENT ON SOCIAL PRACTICE (GRASP)

PROOF OF ASSESSMENT

According to

GRASP General Rules V1.3-1-i July 2020

Option 1

Issued to

Producer Dames Limited

229 Havelock Rd, 4122 Hastings, New Zealand

The Annex contains details of the GRASP results.

The Certification Body SGS India Pvt. Ltd. declares that the producer group mentioned on this proof has been assessed according to the GLOBALG.A.P. Risk Assessment on Social Practice Version 1.3-1-i July 2020.

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GLOBALG.A.P. RISK ASSESSMENT ON SOCIAL PRACTICE (GRASP) - PROOF OF ASSESSMENT

Product Handling	Remote Assessment	Employee Interview
Yes	N/A	No

Overall assessment result: Fully compliant

GGN: 4049929188945

Assessment result in detail:

Fully compliant Control Point 1 Control Point 2 Fully compliant **Control Point 3** Fully compliant Fully compliant Control Point 4 Fully compliant Control Point 5 Control Point 6 Fully compliant Fully compliant Control Point 7 **Control Point 8** Not applicable **Control Point 9** Not applicable Fully compliant Control Point 10 Fully compliant Control Point 11

Date of Assessment: 02-11-2022

Date of Upload: 18-11-2022

Validity: 05-02-2023 - 04-02-2024 (depending on GLOBALG.A.P. certificate validity)

The actual status of this proof is always displayed at: https://database.globalgap.org

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GLOBALG.A.P. RISK ASSESSMENT ON SOCIAL PRACTICE

GRASP Checklist - Version 1.3-1-i

Checklist Individual Producer (Option 1) Valid from: July 2020 Mandatory from: October 2020



Code Ref. GRASP V1.3-1-i July 2020; English Version GRASP - Checklist Individual Producer (Option 1) Page 3 of 19 (c) GLOBALG.A.P. c/o FoodPlus GmbH Spichernstr.55 | 50672 Cologne, Germany info@globalgap.org www.globalgap.org

1. CERTIFICATE HOLDER REGISTRATIC	N DATA										
Producer GGN/GLN:*	404992918894	45		Registration N°:			SGS IN NZ09 2828				
Company name:*	Dames Limited	ł		Address:*			229 Havelock Road, Hastings, New Zealand				Zealand
Telephone:*	027 449 0099	27 449 0099									
Email:	office@dames	.co.nz		Fax:							
Assessment date:*	02/11/2022	2/11/2022 Co		Contact person	1:*		Jos Dames				
Previous assessment date(s):	16/03/2017	01/11/2021									
Does the producer have any other external audi	ts or certificatior	n covering social	practices? If yes	, which?							
Standard 1:	Standard 2:			Standard 3:			Standard 4:				
Valid to:	Valid to:			Valid to:			Valid to:				
Has the Certification Body detected any signification	ant breach of leg	gal requirement c	oncerning labor	conditions?				YES	(NO
Has the Certification Body reported this finding	to the local/natio	onal responsible a	and competent a	uthority?				YES	(NO
Comments:							1				
										-	
Company description: Medium sized grower and	d packer of apple	es suituated in th	e rural outskirts	of Hastings City	of New Zealand						

Did the management :	sign a self-declara	tion saying that if there	e were employees GRASI	> would be implemented?

YES

* Mandatory field

Are prod	uce handling	(PH) faci	lities included in the GRASP assessment?		YES	NO NO	
	Is produce	handling	sub-contracted?		YES	NO NO	
	Does the p	roduce ha	indling facility(ies) have any social standards implemented?		YES	NO If yes, which?	On-site packhouse included in the scope of this audit
				If yes:	Name of	the PH company:	
					GGN/GLI	N of the PH company (if applicable):	
Name an	nd location of	the asse	ssed PH Facilities:				
PH Facility 1		PH Facili	ty 4				
PH Facili	ity 2			PH Facility 5			
PH Facili	ity 3			PH Facili	ty 6		
Does the	e company si	ubcontrac	t any other activities?		YES	NO NO	
If yes, wh	nich one?			Are the s	ubcontract	ted activities included in the GRASP as	sessment?
			Pest and rodent control		YES	NO NO	
			Crop protection		YES	NO NO	
			Harvest		YES	NO NO	
			Others (please specify): NA		YES	NO NO	

2. STRUCTURE OF EMPLOYM	IENT									
Month(s) of peak season (if applicable):	Nov- April	ril					% of employee accommodation the company (i			
Nationalities of employees New Zealanders and Pacific island seasonal workers										
Total number of employees	er of employees Local Cross-Border Migrants			National Migrants						
	Permanent	Temporary	Agency	Permanent	Temporary	Agency	Permanent	Temporary	Agency	
in agricultural production	2	40	0	0	0	0	0	0	0	42
in product handling facility(ies)	0	9	0	0	0	0	0	0	0	9
Total	2	49	0	0	0	0	0	0	0	51

3. PRESENCE DURING THE ASSESSMENT								
	SITE MANAGEMENT		PERSON RESPONSIBI		EMPLOYEES' REPRESENTATIVE			
Names ¹ :					x 2			
Present at the opening meeting?	YES	NO NO	YES	NO NO	YES	NO NO		
Present at the assessment?	YES	NO NO	YES	NO NO	YES	□ NO		
Present at the closing meeting?	YES	NO NO	YES	NO NO	YES	NO NO		
OVERALL ASSESSMENT RESULT: (Calculated automatically based on the results per sub-control				Fully compliant				
Assessment results reviewed with company management?	YES	Ои 🗋						
Name of certification body:	SGS		Duration of the assessn	nent:	1.5			
Name of assessor:	Gail Hennessey							
Name of company management:	Dames Limited - Owner	S						
¹ Only mention the names if the persons have agreed to release	ase there personal data to be upl	oaded with the checklist to the	GLOBALG.A.P. Database.		1			

GRASP CHECKLIST

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	Ν	N/A
MPL	OYEES' REPRESENTATIVE(S)				
	CP: Is there at least one employee or an employees' council to represent the interests of the staff to the management through	gh regular meetings where labor	issues are	addresse	d?
	CC: Documentation demonstrates that an employees' representative(s) or an employees' council representing the interests exceptional cases nominated by all employees and recognized by the management. The election or nomination takes place communicated to all employees. The employees' representative(s) shall be aware of his/her/their role and rights and be able management. Meetings between employees' representative(s) and the management occur at accurate frequency. The dialogy the company employs less than 5 employees.	e in the ongoing year or production le to discuss complaints and sugg	n period ar gestions wi	nd is th the	
1.1	The election/nomination procedure has been defined and communicated to all employees.		x		
.2	Documentation shows that the election and the counting of votes were carried out fairly and openly. In case of representative(s) not elected but nominated, there is a document justifying why elections could not take place.		x		
.3	The results of the election (name of employees' representative(s) or in case of council composition of the council) were communicated to all employees.				х
.4	The election/nomination has taken place in the ongoing year or production period. The representation is current (all elected/nominated person(s) according to the list still working for the company).		x		
.5	The employees' representative(s) is/are recognized by the management and a job description clearly defines his/her/their role and rights. The employees' representative(s) is/are aware of his/her/their role and rights (in case of an employees' council, all members are interviewed).		x		
.6	There is documentary evidence of regular meetings at accurate frequency between the employees' representative(s) and the management, where GRASP related issues are addressed.		x		
COM	Calculated automatically based on the results per sub-controlpoint		Fu	Illy compli	ant
	nce/Remarks: Meeting minutes on file that include GRASP Standard (NIG's) and induction records. ER's are nominated as per R and employer. ER's are recognised by management. Nomination policy is on file.	r the nomination procedure. Self of	declaration	s are sign	ed by
Corre	tive Actions:				
50.10					

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	CC	COMPLIANCE		
			Y	Ν	N/A	
СОМР	LAINT PROCEDURE					
2	CP: Is there a complaint and suggestion procedure available and implemented in the company through which employees ca	an make a complaint or suggestion	?			
	CC: A complaint and suggestion procedure appropriate to the size of the company exists. The employees are regularly informade without being penalized and are discussed in meetings between the employees' representative(s) and the management complaints and suggestions and take corrective actions. Complaints, suggestions and their follow-up from the last 24 month	ent. The procedure specifies a time	its and sug	ggestions answer	can be	
2.1	A documented complaint and suggestion procedure is available, appropriate to the size of the company.		х			
2.2	Employees are regularly and actively informed about the complaint and suggestion procedure.		х			
2.3	The procedure states clearly that employees will not be penalized for filing complaints or suggestions.		х			
2.4	Complaints and suggestions are discussed in meetings between the employees' representative(s) and the management.	4	х			
2.5	The procedure sets a timeframe to resolve complaints and suggestions (e.g. during the next month).		х			
2.6	The complaints, suggestions and their follow-up are documented and available for the last 24 months.		х			
COMP	LIANCE LEVEL CONTROL POINT 2: (Calculated automatically based on the results per sub-controlpoint)		Ful	lly compli	ant	
	ce/Remarks: Procedure and form are available in the staff facilities, at staff induction and held on file by the company HR dep stions. Timelines for complaint resolutions are detailed. No staff will be penalised for making a complaint or suggestion.	t. Meetings and inductions include	complaint	ts and		
Correc	tive Actions:					

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	CC	OMPLIAN	CE
			Y	Ν	N/A
SELF-I	DECLARATION ON GOOD SOCIAL PRACTICES				
3	CP: Has a self-declaration on good social practice regarding human rights been signed by the management and the employees?	yees' representative(s) and has thi	s been co	mmunica	ted to
	CC: The management and the employees' representative(s) have signed, displayed and put in practice a self-declaration are employees. This declaration contains at least the commitment to the ILO core labor conventions (ILO Conventions: 111 on 29 and 105 on forced labor, 87 on freedom of association, 98 on the right to organize and collective bargaining, 100 on equand non-discriminative hiring procedures and the complaint procedure. The self-declaration states that the employees' representation and it is revised at least every 3 years or whenever necessary is revised at least every 3 y	discrimination, 138 and 182 on min al remuneration and 99 on minimu esentative(s) can file complaints w	nimum age m wage) a	e and chil and trans	parent
3.1	The declaration is complete and contains at least all points referred to ILO core labor conventions.		х		
3.2	The declaration has been signed by the management and by the employees' representative(s).		х		
3.3	The declaration is actively communicated to the employees (e.g. displayed on the production site/in the handling unit/management office or attached to the working contract, information at meetings etc.).	E 🔒 🌠	х		
3.4	The management, the responsible person for the implementation of GRASP and the employees' representative(s) know the content of the declaration and confirm that it is put into practice.	* 🐔 *	х		
3.5	It is stated that the employees' representative(s) can file complaints without personal sanctions.		х		
3.6	The declaration is checked and revised at least every 3 years or whenever necessary.		х		
СОМР	LIANCE LEVEL CONTROL POINT 3: (Calculated automatically based on the results per sub-controlpoint)		Fu	Ily compli	ant
	ce/Remarks: Declarations are signed by the employer and employee representatives and available for all staff in the staff fac dept office and at induction.ER's are not sanctioned for bring issues to management attention.	lity and include the required detail	s of ILO. A	Also availa	able from
Correct	tive Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION COMPLIA		OMPLIAN	CE
			Y	Ν	N/A
ACCE	SS TO NATIONAL LABOUR REGULATIONS				
4	CP: Do the person responsible for the implementation of GRASP (RGSP) and the employees' representative(s) have knowl	edge of or access to recent natior	nal labor re	gulations	?
	CC: The person responsible for the implementation of GRASP (RGSP) and the employees' representative(s) have knowled minimum wages, working hours, trade union membership, anti-discrimination, child labor, labor contracts, holiday and mate representative(s) know the essential points of working conditions in agriculture as formulated in the applicable GRASP National sectors.	rnity leave. Both the RGSP and th			and
4.1	The RGSP provides the employees' representative(s) with the valid labor regulations (e.g. the GRASP National Interpretation Guidelines).		x		
4.2	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on gross and minimum wages and deductions from wages.	0 🥂 👗	x		
4.3	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on working hours.		x		
4.4	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on freedom of association and right to collective bargaining.		x		
4.5	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on anti- discrimination.		x		
4.6	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on child labor and minimum age of working.		x		
4.7	RGSP and the employees' representative(s) have knowledge about or access to the valid labor regulations on holiday and maternity leave.	0 🐔 👗	x		
COMF	PLIANCE LEVEL CONTROL POINT 4: (Calculated automatically based on the results per sub-controlpoint)		Fu	lly compli	ant
	nce/Remarks: The RGSP and employee representatives have access and awareness of the NZAP, GlobalGAP and MBIE (NZ yment regulations and NIG's. The company HR manager also has access to the infomation.	Labour regulator) websites where	iinks are	provided	o NZ
Correc	ctive Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	CC	OMPLIAN	CE
			Y	Ν	N/A
WORK	ING CONTRACTS				
5	CP: Can valid copies of working contracts be shown for the employees? Are the working contracts compliant with applicable they indicate at least full names, nationality, a job description, date of birth, date of entry, the regular working time, wage and the employee and the employer?				
	CC: For every employee, a contract can be shown to the assessor on request on a sample basis. The contracts correspond agreements. Both the employees as well as the employer have signed them. Records contain at least full names, nationalit working time, wage and the period of employment (e.g. permanent, period or day laborer etc.) and for non-national employer not show any contradiction to the self-declaration on good social practices. Records of the employees must be accessible for	y, job description, date of birth, dat ses their legal status and working p	e of entry	, the regul	ar
5.1	Random checks show availability of written contracts for all employees signed by both parties.		х		
5.2	There is evidence that the employees have the correct contract according to national legislation and/or collective bargaining agreements (as stipulated in the applicable GRASP National Interpretation Guideline).		х		
5.3	The working contracts include at least basic information on the employee's name, date of birth and nationality according to the applicable GRASP National Interpretation Guideline.		х		
5.4	The working contracts or attachments to the contracts include basic information on the contract period (e.g. permanent, period or day laborer etc.), the wage, working hours, breaks, and a basic job description.		х		
5.5	In the contract, there is no contradiction to the self-declaration on good social practice.		х		
5.6	If non-national employees are working for the company, records indicate their legal status for being employed by the company. A respective working permit is available.		х		
5.7	Records of the employees must be accessible for at least 24 months.		х		
СОМРІ	LIANCE LEVEL CONTROL POINT 5: (Calculated automatically based on the results per sub-controlpoint)		Fu	Ily complia	ant
	ce/Remarks: Contract and employment agreements and attachments are compliant with the requirements documented. Verif nents. Working visas and passports verified for a sample of seasonal employees. Records are held for 7 years.	ied several fulltime and seasonal s	taff emplo	oyment	
Correct	tive Actions:				

°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	Ν	N/A
AYS	SLIPS				
	CP: Is there documented evidence indicating regular payment of salaries corresponding to the contract clause?				
	CC: The employer shows adequate documentation of the regular salary transfer (e.g. employee's signature on pay slip, ba register that make the payment transparent and comprehensible for them. Regular payment of the employees during the la		<u>c</u> eive copie	es of pay	slips/pa
.1	Documented evidence that the payment is made in defined intervals (e.g. pay slips or pay registers) is available for the employees (random checks).		х		
.2	Pay slips or pay registers indicate that payments are made in accordance with the working contracts (e.g. employee's signature on pay slips, bank transfer etc.).		х		
.3	The records of payments are kept for at least 24 months.		х		
OMF	PLIANCE LEVEL CONTROL POINT 6: (Calculated automatically based on the results per sub-controlpoint)		Fu	Illy compli	iant
	nce/Remarks: Multiple payslips and bank transfers verified from the Payroll system and found compliant to the requirements. I ly, all wages are paid by automatic bank transfer and payslips are emailed to the employee. Verified email records of payslips		are either	salaried	or paid
orre	ctive Actions:				
	ective Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	Ν	N/A
WAG	ES				
7	CP: Do pay slips/pay registers indicate the conformity of payment with at least legal regulations and/or collective bargaining	agreements?			
	CC: Wages and overtime payment documented on the pay slips/pay registers indicate compliance with legal regulations (m specified in the GRASP National Interpretation Guideline. If payment is calculated per unit, employees shall be able to gain working hours.				
7.1	Pay slips or pay registers give clear indication on the number of compensated working time or harvested amount including overtime (hours/days).		x		
7.2	Wages and overtime payments as shown in the records are according to the contracts and indicate compliance with national labor regulations (minimum wages), and/or collective bargaining agreements as specified in the GRASP National Interpretation Guideline.		x		
7.3	Independently from the calculation unit, pay slips/pay registers document that employees gain in average at least the legal minimum wage within regular working times (especially check when piece-rate is implemented). If there are deductions from salaries and employees are being paid below minimum wage, the deductions must be justified in writing.		x		
сомі	PLIANCE LEVEL CONTROL POINT 7: (Calculated automatically based on the results per sub-controlpoint)		Fu	lly compli	ant
	nce/Remarks: Multiple payslips and bank transfers verified and found compliant to the requirements. Legal minimum wage was Z Kiwi Saver Scheme, tax, accomodation, travel and lunches. No overtime payments in NZ.	s recorded as paid in all records ve	erified. De	ductions I	nade to
Corre	ctive Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	Ν	N/A
NON-	EMPLOYMENT OF MINORS				
8	CP: Do records indicate that no minors are employed at the company?				
	CC: Records indicate compliance with national legislation regarding minimum age of employment. If not covered by nationa children–as core family members–are working at the company, they are not engaged in work that is dangerous to their heal them from finishing their compulsory school education.				
8.1	Dates of birth on the records show that no employee is aged below the legal minimum age of employment or, if not specified in the GRASP National Interpretation Guideline, under the age of 15.				x
8.2	If children–as core family members–are working at the company, they are not engaged in work that is dangerous to their health and safety (according to the applicable IFA All Farm Base Module), that -jeopardizes their development or prevents them from finishing their compulsory school education.	0 🛦 🏫 🗶 🐔			x
СОМР	PLIANCE LEVEL CONTROL POINT 8: (Calculated automatically based on the results per sub-controlpoint)		N	ot applica	ble
Evider	nce/Remarks: Minors are not employed in the business.				
Correc	ctive Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	Ν	N/A
ACCE	SS TO COMPULSORY SCHOOL EDUCATION				
9	CP: Do the children of employees living on the company's production/handling sites have access to compulsory school edu	ucation?			
	CC: There is documented evidence that children of employees at compulsory schooling age (according to national legislati access to compulsory school education, either through provided transport to a public school or through on-site schooling.	on) living on the company´s produc	tion/handl	ling sites	have
9.1	There is a list of all children in the age of compulsory schooling age living on the company's production/handling sites, with sufficient indications on name, name of parents, date of birth, school attendance, etc. Children of management may be excluded.				x
9.2	There is evidence of transport facilities if children cannot reach school within acceptable walking distance (half an hour walking or according to the GRASP National Interpretation Guideline).	0 🏫 🗶 🛣 🗶			x
9.3	There is evidence of an on-site schooling system when access to schools is not available.	0 🏫 🗶 🛣 🗶			x
COMF	PLIANCE LEVEL CONTROL POINT 9: (Calculated automatically based on the results per sub-controlpoint)	·	Nc	ot applica	ble
Evide	nce/Remarks: New Zealand law requires all children to attend schooling. No children on site				
Corre	ctive Actions:				
Sone					

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	COMPLIANCE		
			Y	Ν	N/A
тіме	RECORDING SYSTEM				
10	CP: Is there a time recording system that shows daily working time and overtime on a daily basis for the employees?				
	CC: There is a time recording system implemented appropriate to the size of the company that makes working hours and daily basis. Working times of the employees during the last 24 months are documented. Records are regularly approved b representative(s).				r on a
10.1	A time recording system is implemented, appropriate to the size of the company (e.g. time record sheet, check clock, electronic cards, etc.).		x		
10.2	The records indicate the regular working time for employees on a daily basis.		х		
10.3	The records indicate the overtime hours as defined by contracts per legislation for all employees on a daily basis.				x
10.4	The records indicate the breaks/festive days for the employees (on a daily basis).		x		
10.5	The working records are regularly approved by the employees (e.g. regularly signed record sheet, checking clock).		x		
10.6	Access to these records is provided to the employees' representative(s).	- - 🗈 🎿 🛒	x		
10.7	The records are kept for at least 24 months.		x		
СОМ	PLIANCE LEVEL CONTROL POINT 10: (Calculated automatically based on the results per sub-controlpoint)		Fu	Illy compl	iant
Evide paysli	nce/Remarks: Holiday, sick leave and breaks entiltlements are listed on the payslips. No overtime payments are made as per ps record hours worked. Timesheets are recorded. Records verified are compliant to the requirements.	the NZ law and employment agr	eements. Tir	me sheet	s and
Corre	ctive Actions:				
Corre	ctive Actions:				

N°	CONTROL POINT & COMPLIANCE CRITERIA	VERIFICATION	CC	COMPLIANCE	
			Y	Ν	N/A
WORK	ING HOURS & BREAKS				
11	CP: Do working hours and breaks documented in the time records comply with applicable legislation and/or collective barga	aining agreements?			
	CC: Documented working hours, breaks and rest days are in line with applicable legislation and/or collective bargaining agr indicate that regular weekly working hours do not exceed a maximum of 48 hours. During peak season (harvest), weekly we breaks/days are also guaranteed during peak season.				
11.1	Information on valid labor regulation and/or collective bargaining agreements regarding working hours and breaks is available (e.g. in the GRASP National Interpretation Guideline).	E 🔒 🗶	x		
11.2	Working hours including overtime as shown in the records indicate compliance with legal regulations and/or collective bargaining agreements.				х
11.3	Rest breaks/days as shown in the records indicate compliance with national regulations and/or bargaining agreements.		x		
11.4	If not regulated more strictly by applicable legislation, regular weekly working time does not exceed 48 hours. During peak season (harvest), weekly working time does not exceed 60 hours.	🗉 🔉 🗶 🛣	x		
11.5	The records indicate that rest breaks/days are also guaranteed during peak season.		x		
COMP	LIANCE LEVEL CONTROL POINT 11: (Calculated automatically based on the results per sub-controlpoint)	1	Fu	lly compli	ant
	ce/Remarks: NIG and access to government websites (MBIE and Labour Inspectorate). Holiday, sick leave and break entiltle is per the NZ law and employment agreements. Average hours of work did not exceed 48 hours in regular weeks or 60 hours		lo overtime	e paymen	ts are
Correct	ive Actions:				

RECOMMENDATIONS FOR GOOD PRACTICE

N°	CONTROL POINT & COMPLIANCE CRITERIA
ADDITI	ONAL SOCIAL BENEFITS
R1	What other forms of social benefit does the company offer to employees, their families and/or the community? Please specify (incentives for good and safe working performance, bonus payment, support of professional development, social benefits, child care, improvement of social surroundings etc.).
Evidend	ce/Remarks: External training course attendance for first aid, growsafe are paid for by management. Xmas social function, vehicles and cell phones provided for permenant staff.